

**PROPERTY DATA ENTRY**

For use of this form, see ER 700-1-1; the proponent agency is CELD-MS

(1) DOCUMENT NUMBER

(2) ACQUISITION DATE (YYYYMMDD)

(3) PURCHASE ORDER NUMBER

(4) FROM (*Vendor*)

(5) COST ACCOUNT

(6) REMARKS (*Example: Who loaned equipment to Corps i.e., EPA etc.,*)

(7) BAR TAG NUMBER

(8) CATALOG NUMBER (*NSN or MCN*)

(9) OLD TAG NUMBER

(10) NOUN, NOMENCLATURE, (*Used to verify noun assigned to catalog*)

(11) SERIAL NUMBER

(12) LOCATION

(13) ROOM

(14) HRA

(15) AUTHORIZATION

(16) FUNDING

C=CIVIL  
M=MILITARY  
R=REVOLVING  
L=MIL RENTAL  
V=CIV RENTAL

(17) CONDITION

A=SERVICEABLE  
F=REPAIRABLE  
S=UNSERVICEABLE

(18) UTILIZATION

U=UNDER UTILIZED  
M=MODERATE USE  
O=OVER USED

(19) VALUE

(20)

ADD ACCESSORIES

(21) NOMENCLATURE

(22) VALUE